

Business Analysis

Stakeholders



STAKEHOLDER

A group or individual with a relationship to the change, the need, or the solution.

Types of Stakeholders



STAKEHOLDER REGISTER

STAKEHOLDER REGISTER – PHYSICAL EDUCATION IMPROVEMENT						
Stakeholder name	Title / Group	Role	Power (H/M/L)	Interest (H/M/L)	Requirements	Concerns
Students	User / Participant	Primary User	L	H	Better access to well-maintained equipment, clear and fair scheduling for activities, adequate space for PE classes, variety in physical activities.	Unsafe or broken equipment, overcrowded facilities, unfair or impractical task schedules, lack of choice in activities.
PE Teachers / Coaches	Staff / Instructor	Operator / Facilitator	M	H	Efficient inventory management system, properly stored and accessible equipment, realistic and flexible scheduling, support for curriculum delivery.	Increased administrative burden, safety risks due to poor equipment, insufficient time to complete tasks, low student engagement.
School / University Administration	Executive Leadership	Decision Maker / Budget Holder	H	M	Cost-effective solutions, improved student fitness and engagement, compliance with safety standards, efficient use of space and resources.	High costs of new equipment or storage solutions, scheduling conflicts with other departments, liability from injuries.
PE Department Staff	Support Staff	Operator / Maintainer	M	H	Clear inventory tracking, organized storage areas, manageable workload, proper maintenance tools and training.	Unclear responsibility for equipment, cluttered or unsafe storage, lack of time for maintenance, demotivation due to disorganization.
Equipment Suppliers	External Partner	Provider	M	L	Reliable contracts, timely orders, clear specifications for storage needs, consistent payment.	Last-minute or changing orders, pressure to lower costs, liability for equipment misuse.
Facilities / Maintenance Team	Internal Support	Implementer / Maintainer	M	M	Adequate storage plans, clear layout requirements, scheduled access for maintenance, safe and accessible equipment placement.	Space limitations, safety hazards from poor placement, interference with other maintenance work.
Health & Safety Officers	Regulator / Advisor	Assessor / Enforcer	H	M	Compliance with safety regulations, proper equipment maintenance logs, safe storage and usage procedures, risk assessments for activities.	Injury incidents, non-compliance with safety standards, lack of documentation, inadequate training for staff or students.
Parents / Guardians	External Influencer	Advocate / Supporter	L	H	Safe and well-organized PE programs, fair access to equipment, clear communication about schedules and activities.	Child's safety, inequality in resource access, poor communication from institution, inadequate physical education.